**Q#1.** Your company is expanding rapidly and has decided to buy in and install an off-the-shelf (O-T-S) ledger package to replace the existing manual system. This will need new equipment and network cabling throughout the offices. You are to manage this project. You have drawn up an outline project plan to include the following main tasks:

A. Interview accounts staff, draw up and agree a list of main requirements

B. Assess alternative O-T-S packages and select the most appropriate.

C. Specify and order all the required new hardware and communications.

D. Test and install all the new hardware and equipment.

E. Modify and test the package software.

F Install the package software

G Specify & obtain the accounts data required to implement the system

H. Draw up a training plan.

I Train the users

J Draw up an acceptance test plan test

K Acceptance testing

L. Load data and implement the new system.

Draw a work breakdown structure (WBS) diagram for the project, showing all the

Planned tasks. This WBS should contain at least three levels.